

Minutes of the Ordinary Meeting of Husbands Bosworth Parish Council held on Tuesday 5th March 2024 at 7:30pm in the Sports Pavilion

Present: Cllr. Hobson (Chair), Cllr. Bolter (Vice Chair) , Cllr. Forman , Cllr. Gallagher, Cllr. Peel & Cllr. East

Mr. D. Watson – Clerk to the Parish Council.

Visitors: 1

	Action
<p>24/021 – To receive and approve apologies for absence There were no apologies received for absence.</p>	
<p>24/022 – To receive Declarations of Interest under the Council’s Code of Conduct related to business on the agenda There were no declarations received.</p>	
<p>24/023 – Visitors Questions There were no questions asked by the visitor.</p>	
<p>24/024 – To receive and approve for signature, the minutes of the Ordinary Parish Council Meeting held on Tuesday 6th February 2024. Councillors agreed to accept and note as a true and accurate record of this meeting. Proposed by Cllr. Hobson seconded by Cllr. Bolter and agreed by Council. The approved minutes were signed by the Chair.</p> <p>Resolve: That the approved minutes of the February 2024 Ordinary Parish Council Meeting be posted on the Parish Council website.</p>	Clerk
<p>24/025 – To note any matters arising from the February 2024 meeting minutes not included on this agenda for report only. 23/155 – The Clerk advised that the application process to move bank accounts to Unity Trust would not now be undertaken until the new financial year. 24/010 – The Clerk confirmed the successful contractors had been advised that their quotations had been accepted in relation to parish maintenance work. 24/011 – The Clerk advised that the current parish office laptop will be replaced on 11/03/2024. 24/013 – The Clerk noted that thanks had been received from the PCC, for the confirmation of the Parish Council donation to the refurbishment of church clock face.</p>	
<p>24/026 – Finance February 2024 Bank Statements, Cashbook Reconciliation, Bank Reconciliation and YTD Overview were presented by the Clerk for noting. The Parish Council accepted the February 2024 bank statements and reports presented, as an accurate representation of the financial transactions undertaken by the Clerk on behalf of the Parish Council during February 2024.</p>	
<p>24/027 – Planning Overview February 2024 planning application summary was presented. It was agreed that this was an accurate representation of the Parish Council’s response to the planning applications received during this period.</p>	

<p>24/028 – Parish Office – Future Electricity Contract After reviewing three quotations including one from the incumbent supplier, Cllr. Hobson proposed that the 24-month quote received from Octopus Energy be accepted. This was seconded by Cllr. East and agreed by the Council. Resolve: Clerk to commence process to switch contract to Octopus Energy with effect from 11th May 2024.</p>	Clerk
<p>24/029 – PC Website Provider We are currently waiting for Cuttlefish to present their updated website design plans following their purchase of 2Commune. The Clerk advised that Cuttlefish are due to be presenting at the SLCC meeting he will be attending on the 13th March 2024, and he will follow up with them in person at this meeting. The Clerk was requested to add this subject to the agenda for the April OPCM meeting. Resolve: Clerk to update Cllrs. on Cuttlefish design upgrade plans Clerk to add Website provider update at April Parish Council Meeting.</p>	Clerk Clerk
<p>24/030 – Neighbourhood Plan Review It was agreed that the Neighbourhood Plan could be updated in certain areas with the availability of new information including census data. These areas include, but are not limited to, population, diversity, green impact community assets etc. In order to progress, it was agreed that Councillors will provide feedback on any areas where they feel an update is required to Cllr. Forman. He will collate and liaise with the appropriate contact at HDC to understand if potential changes are considered material or non-material. This decision will define the required process for moving forward and updating the plan. Resolve: Cllrs. to forward proposals to Cllr. Forman detailing areas where the NP can be updated utilising new data sources. Cllr Forman to collate and liaise with HDC to understand if these changes are considered material or non-material changes.</p> <p>Cllr. Hobson left the meeting. Cllr. Bolter chaired the remainder of the meeting.</p>	Cllrs. Cllr. Forman
<p>24/031 – Millennium Pavilion Solar Street Lamps - The 3 lamp posts have been delivered and installed. Although these will be used to house solar lights, they have been prepared for mains power, should this be required, at any point in the future. The lamps and solar panels have been delivered. Currently assessing the best options for fitting. Bench – The bench has been placed and secured. Waste Bin – The waste bin has been delivered and the concrete base has been installed on the Playing Field. The contractor will fit the bin at the earliest opportunity. Furniture – The 28 new chairs have been delivered and are now in the Pavilion. It was confirmed that tables had been identified that would meet the requirements. Cllr. Peel proposed that up to £715.00 be budgeted for the purpose of purchasing 8 tables. This was seconded by Cllr. Gallagher and agreed by the Council. Resolve: Details of supplier and specification information to be forwarded to Clerk Clerk to place order for required tables.</p>	Cllr. Peel / Cllr. Hobson Clerk
<p>24/032 – Financial Auditor (Internal) After review Cllr. Peel proposed that Mike Sencer be appointed independent auditor for the 2023/2024 internal audit process. This was seconded by Cllr. Bolter and agreed by Council. Resolve: Clerk to notify Mike Spencer of this decision.</p>	Clerk

<p>24/033 – Old Green The Clerk advised that following the following the Councils response to the initial contact in relation to the tree, no further information had been received. Resolve: Clerk to add to the April OPCM agenda.</p>	Clerk
<p>24/034 – Planter Adoption Plan No further update at this point. It was agreed to wait and see what spring plants emerge from the planters in the next few weeks before deciding on next steps. It was agreed to review at the April OPCM. Resolve: Clerk to add to the April OPCM agenda.</p>	Clerk
<p>24/035 – Oak Tree – Playing Field We have not received any response from the garden centre at Wistow despite multiple requests, in relation to the purchase of an Oak Tree. It was suggested by the Clerk that he and Cllr. Forman potentially visit a nursery to source the required tree etc. The Plant Man in Braybrooke was suggested as a possible supplier. Cllr. Peel proposed this plan of action, this was seconded by Cllr. East and agreed by Council. Resolve: Cllr. Forman to contact The Plant Man to make initial enquiries. Clerk and Cllr. Forman to visit The Plant Man nursery if required.</p>	Cllr. Forman Clerk
<p>24/036 – Any Other Business Cllr. Forman wanted to investigate options for putting a selection of framed pictures/maps from the parish archive on the Pavilion walls to add interest to the room. It was agreed that this would be discussed at the April OPCM and Cllr. Forman was requested to bring some examples. Resolve: Clerk to add to April OPCM agenda.</p> <p>Cllr. Forman advised that the Bosworth Festival Committee would be prepared to contribute financially to some sort of catering facility to be available at the lighting of the Beacon event to commemorate the last major D Day anniversary on 6th June 2024. It was agreed to discuss this further at the April OPCM. Resolve: Clerk to add to April OPCM agenda.</p> <p>The Clerk was asked to investigate if Statom or Mick George Community Fund provided any signage to note that they donated or contributed towards the specific area where their contribution was utilised. Resolve: Clerk to contact Statom or Grantscape to enquire if such signage is available.</p> <p>Cllr. Bolter confirmed that for several reasons the Husbands Bosworth Branch of the Royal British Legion will close. This will mean that the Husbands Bosworth RBL Standard will not be able to be used any longer. This standard will now lie on display permanently in the church. The Bosworth Festival Committee will purchase a Union Flag and pole for use on parade, particularly on Remembrance Sunday. The parade from the Lower Green to the War Memorial will continue.</p> <p>The Clerk reminded the Council that the Annual Parish Meeting will be held on 2nd April 2024. He confirmed that he had secured a speaker from the East Midland Ambulance Service who will attend this meeting to give a short talk on the benefits of defibrillators. This seems an appropriate subject as we now have 3 defibrillators in the parish. The Clerk was asked to contact Statom to see if they would like to attend and give an overview on the work at Firs Farm. This would also give an opportunity for the Council to thank them in person for their generous donation of the solar lights. Resolve: Clerk to contact Statom to discuss their availability for the APM.</p>	Clerk Clerk Clerk Clerk

24/037 - Confirmation of date and time of next meeting

There will be an Annual Parish Meeting
held on Tuesday 2nd April 2024 at 7.30pm in the Sports Pavilion

There will be an Ordinary Parish Council Meeting
held on Tuesday 2nd April 2024 at 8.00pm in the Sports Pavilion

There being no further business, the meeting closed at 20.50

Signed _____ Date _____