

Minutes of the Ordinary Meeting of Husbands Bosworth Parish Council held on Tuesday 2nd April 2024 at 7:30pm in the Sports Pavilion

Present: Cllr. Bolter (Vice Chair), Cllr. Forman, Cllr. Gallagher, & Cllr. East

Mr. D. Watson – Clerk to the Parish Council.

Visitors: 2

	Action
<p>24/038 – To receive and approve apologies for absence Apologies were received and approved from Councillor Hobson and Councillor Peel.</p>	
<p>24/039 – To receive Declarations of Interest under the Council’s Code of Conduct related to business on the agenda There were no declarations received.</p>	
<p>24/040 – Visitors Questions The visitor was concerned about potholes on the bridleway that continues from Butt Lane and that this restricted his wife from using this bridleway as she uses a mobility scooter. The Clerk explained that this was private land however, he would write to the landowner raising the visitors concerns. Resolve: Clerk to write to landowner expressing parishioners concern over potholes on the bridleway.</p>	Clerk
<p>24/041 – To receive and approve for signature, the minutes of the Ordinary Parish Council Meeting held on Tuesday 5th March 2024. Proposed by Cllr. Bolter, seconded by Cllr. East the Council agreed to accept and note as a true and accurate record of this meeting. Cllr. Bolter (Vice Chair) signed the approved minutes. Resolve: That the approved minutes of the March 2024 Ordinary Parish Council Meeting be posted on the Parish Council website.</p>	Clerk
<p>24/042 – To note any matters arising from the March 2024 meeting minutes not included on this agenda for report only. 24/011 – Clerk confirmed that the parish laptop had been replaced on 11th March. 24/028 – Clerk confirmed that the new electricity contract for office had been set up. 24/031 – Clerk confirmed that the waste bin on the Playing Field had been installed. 24/032 – Clerk confirmed that the independent auditor had been advised of selection. 24/035 – Clerk confirmed that the oak tree to commemorate the KC III coronation had been purchased and will be planted on 15th April. Cllr. Forman will oversee. 24/036 – Clerk advised had received 2 x plaques from Mick George Community Development Fund and was waiting to receive a similar plaque from Statom.</p>	
<p>24/043 – Finance March 2024 Bank Statements, Cashbook Reconciliation, Bank Reconciliation and YTD Overview were presented by the Clerk for noting. The Parish Council accepted the March 2024 bank statements and reports presented, as an accurate representation of the financial transactions undertaken by the Clerk on behalf of the Parish Council during March 2024. The Clerk advised that due to the laptop upgrade the Cashbook system which is old and has not been supported since 31/12/21 is not sustainable on the new systems. It will be necessary to change to an alternative finance management system for 2024/2025. Resolve: Clerk to make new system recommendations in May OPCM</p>	Clerk

<p>24/044 – Planning Overview March 2024 planning application summary was presented. It was agreed that this was an accurate representation of the Parish Council’s response to the planning applications received during this period.</p>	
<p>24/045 – PC Website Provider The Clerk had issued a review document, in advance of the meeting, summarising his discussions with Cuttlefish and providing examples of their new website design. He also shared information around other potential providers such as Aubergine. After discussion, Cllr. Forman proposed we move forward with Cuttlefish, who already own the technology for the HBPC website for another year from September 2024 and monitor the new website design and relationship development. Cllr. Gallagher seconded this proposal, and it was agreed by the Council. Resolve: Clerk to liaise with Cuttlefish to set up contract extension for one year</p>	Clerk
<p>24/046 – D-Day Anniversary 6th June Cllr. Forman advised that he had consulted with a local caterer, and confirmed she would be happy to cater the event and be on site to sell bacon rolls, burgers, tea and coffee etc. The Council agreed this proposal. Resolve: Cllr Forman to continue to consult with caterer in relation to this event Cllr Bolter confirmed he will source and place appropriate flags around the parish. Other ideas and attractions were considered to support this event and the Clerk was asked to investigate these options and report at May Parish Council Meeting. Resolve: Clerk to investigate potential options to support D-Day event. Resolve: Item to be added to May PCM agenda.</p>	Cllr. Forman Cllr. Bolter Clerk Clerk
<p>24/047 – Millennium Pavilion The Clerk advised that despite discussions with two companies, no one had yet been identified to install the lights and solar panels onto the posts. The Clerk advised that the search to find a contractor continues. Resolve: Clerk to identify potential contractor for solar light installation. As previously communicated to Councillors, the supplier identified to supply new tables for the pavilion when contacted, to place the order, advised that the table we required were no longer in production. After further discussion, the Clerk was requested to source other potential options including rectangular folding tables and report at May Meeting. Resolve: Clerk to investigate table options for Pavilion Resolve: Clerk to add item to May PCM agenda To move forward on the idea of wall art for the pavilion the Clerk will try and source examples of frame options for consideration at the May meeting. Cllr. Forman will present images from the parish archive that may be appropriate for consideration for framing and displaying in the pavilion. Resolve: Clerk to source frame examples for May meeting Resolve: Cllr. Forman to present potential images from parish archive</p>	Clerk Clerk Clerk Clerk Cllr. Forman
<p>24/048 – East Lutterworth Development Cllr. Bolter was contacted by Welford Action Group in relation to potential construction vehicle routes for this new development. Whilst it is expected most traffic will enter the five construction sites via the M1 they feel it would be prudent to communicate with LCC in relation to this matter at this early juncture and submit a joint communication in relation to potential LGV movements through Welford and Husbands Bosworth. There is also the potential that the Quarry may be used as a landfill site for spoil from Lutterworth East. The Council agreed to support this initiative and Cllr. Bolter will consult with WAG around content of the communication. Resolve: Cllr. Bolter will consult with WAG in relation to this correspondence to LCC.</p>	Clerk

<p>24/049 – Old Green The Clerk advised that following the following the Councils response to the initial contact in relation to the tree, no further correspondence had been received. Resolve: Clerk to add to the May OPCM agenda.</p>	<p>Clerk</p>
<p>24/050 – Any Other Business The Clerk advised that he would be on holiday w/c 15th April 2024</p>	
<p>24/051 - Confirmation of date and time of next meeting</p> <p style="text-align: center;">The Annual Council Meeting will be held on Tuesday 7th May 2024 at 7.30pm in the Sports Pavilion</p> <p style="text-align: center;">There will be an Ordinary Parish Council Meeting held on Tuesday 7th May 2024 at 8.00pm in the Sports Pavilion</p> <p style="text-align: center;">There being no further business, the meeting closed at 21.25</p> <p>Signed _____ Date _____</p>	