

Minutes of the Ordinary Meeting of Husbands Bosworth Parish Council held on Tuesday 3rd September 2024 at 7.30pm in the Sports Pavilion

Present: Cllr. Hobson (Chair), Cllr. Bolter (Vice Chair), Cllr. Forman, Cllr. Gallagher & Cllr. East
Mr. D. Watson – Clerk to the Parish Council. Visitors: 1

Apologies: Cllr. Peel

	Action
24/102 – To receive and approve apologies for absence An apology was received and approved from Cllr. Peel.	
24/0103 – To receive Declarations of Interest under the Council’s Code of Conduct related to business on the agenda There were no declarations of interest received.	
24/104 – Visitors Questions There were no questions from the visitor.	
24/105 –To receive and approve for signature, the minutes of the Ordinary Parish Council Meeting held on Tuesday 6 th August 2024 Proposed by Cllr. Bolter and seconded by Cllr. Hobson, the Council agreed to accept and note these minutes as a true and accurate record of this meeting. Cllr. Hobson, who chaired the meeting signed the approved minutes. Resolve: The approved minutes of the Ordinary Parish Council Meeting held on 6th August 2024 be posted on the Parish Council website.	Clerk
24/106 – To note any matters arising from the minutes of the Ordinary Parish Council Meeting held on Tuesday 6 th August 2024 and not included on this agenda for report only. 24/077c - Clerk to follow up with Languard re spraying of Pavilion car park. 24/077d – Clerk confirmed the shutter repair work had been completed on 03/09/2024. 24/094 – The Clerk confirmed that due to the negative response received from LCC in relation to these Speed indicator devices, the Clerk had not proceeded with the purchase approved at the previous meeting. The LCC response will be further investigated and reviewed at the October OPCM. Resolve: Clerk to add to October OPCM agenda.	Clerk Clerk
24/107 – Finance August 2024 The monthly schedule of receipts and payments were received and confirmed. The Parish Council accepted the August 2024 bank statements and reports presented, as an accurate representation of the financial transactions undertaken by the Clerk on behalf of the Parish Council during August 2024.	
24/108 – Planning Overview There were no planning applications to review at this meeting.	
24/109 – Neighbourhood Plan Review (NPR) It was agreed to set up an initial meeting with Gary Kirk from YourLocale in early October to start the process and understand what funding is available to support this review. Resolve: Clerk to liaise with Gary Kirk to set up early October meeting.	Clerk

<p>24/110 – HDC Community Grant Fund The Clerk confirmed that the fund was open for applications. This window, one of two, closes on 20th October 2024. The Clerk also advised he had one initial enquiry from an interested party in relation to the fund. The Chair and Clerk will be attending a Parish Liaison meeting on 10/09/2024 where the details around the Community Fund will be shared and the HDC staff who manage the fund will be in attendance. Resolve: Following the Parish Liaison meeting, more details in relation to the fund will be shared with Cllr’s.</p>	Clerk
<p>24/111 – NKFC – Alcohol Licence Sports Pavilion The council reviewed the appeal document from NFC, requesting permission to apply for an alcohol licence for the sports pavilion. Cllr. Forman proposed acceptance of this request, on condition that a six-month trial period is set up and a written agreement is prepared and signed by both parties. This was seconded by Cllr. Hobson and agreed by the council. Resolve: Clerk and Cllr. Hobson to prepare an Alcohol Licence Agreement for signature by Council and NKFC.</p>	Clerk / Cllr. Hobson
<p>24/112 – Parish “Tidy Up” Project It was agreed to defer this agenda item to next meeting to have more time to consider “creative ideas” to secure community support for this project. Resolve: Clerk to add to October OPCM agenda.</p>	Clerk
<p>24/113 – Parish Maintenance a. Iron railings at cemetery The Clerk advised that HDC had confirmed the refurbishment of the railings at the cemetery would not be an appropriate project for section 106 monies. However, he had also asked about updating the cemetery pathways and had been advised that this would be an appropriate project. It was agreed that the Clerk would start some initial investigation and potential costs to allow the council to consider options to apply for the available cemetery section 106 monies. Resolve: Clerk to contact suitable contractors to discuss potential project options. Resolve: Clerk to add to October OPCM agenda. b. Painting work at Play Area The Clerk has not yet received a quote for the painting work. Resolve: Clerk to add to October OPCM agenda. c. Crown of oak tree on the Upper Green. The councillors reviewed the contractors quote for raising the crown of both trees on the Upper Green. Cllr. Hobson proposed acceptance of the quote with Cllr. Gallagher seconding. This was agreed by the Council. Resolve: Clerk to advise contractor to proceed with the work. d. Drainage ditch and pathway clearance near Scout Hut. Cllr. Forman will meet with a contractor on 06/09/2024 to discuss. It was also agreed to ask him to quote for strimming shrubbery extending over the pavement between Scout Hut car park and the pavilion entrance. Cllr, Forman advised that another hole in the hedge has appeared between the play area and Kilworth Road. The council agreed to ask the contractor to quote for installing a barrier (as has previously been done) to act as deterrent Resolve: Clerk to present quote at October OPCM.</p>	Clerk Clerk Clerk Clerk Clerk
<p>24/114 – Millennium Pavilion and Playing Field a. Painting of Columns outside pavilion The Clerk has not yet sourced a quote for this work Resolve: Clerk to secure a quote for this work and add to the October OPCM agenda.</p>	Clerk

<p>b. Wall Art for pavilion Following the initial discussions regarding artwork to dress the new pavilion, Cllr Hobson held a meeting with a local artist to discuss potential themes and execution. Cllr. Bolter proposed that a maximum working budget of up to £5k for this project would be allocated although this may not be fully required. Cllr Gallagher seconded this proposal, and the council agreed. It was also agreed that the council would submit a grant application to fund this project from the HDC community grant fund. The artist has agreed to attend the October OPCM and present concepts for this project. Resolve: Cllr. Hobson to confirm with artist, that the council would like her to attend the October OPCM to present creative concepts. Resolve: Clerk to add this to the October OPCM agenda.</p> <p>c. Commemorative Plaque – Oak Tree The council agreed that the chosen plaque should have the wording “His Majesty” rather than “HRH”. The Clerk agreed to view options and present at the October OPCM with associated costs for the council to decide. Resolve: Clerk to present design options at October OPCM for final decision Resolve: Clerk to add to October OPCM</p> <p>d. Replacement Oak Tree – Dog Walk The Clerk presented a quote of £75.00 to replace the existing dead oak tree in the dog walk, with a tree of similar size and age. Cllr. Hobson proposed acceptance of this quote. This was seconded by Cllr. Gallagher and agreed by the council. Resolve: Clerk to liaise with The Plant Man to order tree and arrange purchase and collection / delivery of oak tree.</p>	<p>Cllr. Hobson Clerk</p> <p>Clerk Clerk</p> <p>Clerk</p>
<p>24/115 – Christmas 2024 a. Christmas Tree Quote The quotation for the 2024 Parish Christmas Tree including installation, removal and recycling was reviewed. Cllr. Bolter proposed acceptance of the quote. This was seconded by Cllr. East and agreed by the council. The Clerk confirmed that the tree will again be positioned in the churchyard and will be installed by 30th November to coincide with the parish Christmas Tree festival being held at the church. Resolve: The Clerk will advise Welford Farm of the acceptance of their quote and organise the installation etc with them.</p> <p>b. Festive Display – High Street Planters Cllr. Peel had prepared a proposal to decorate the High Street planters for the 2024 festive period, to add a little festive spirit in the Parish’s main street. Cllr. Bolter proposed acceptance of the proposal, and this was seconded by Cllr. East and agreed by the council. Resolve: Cllr. Peel to liaise with Clerk to order required materials.</p>	<p>Clerk</p> <p>Cllr. Peel / Clerk</p>
<p>24/116 – Quarry Liaison Meeting The Clerk confirmed that he had contacted Mick George Ltd in relation to setting up a twice-yearly quarry liaison meeting. Mick George confirmed that they were open to this proposal and would like to set up the first meeting in early October, to take place in the Sports Pavilion. Resolve: Clerk to respond to Mick George with potential availability dates at Pavilion for initial meeting.</p>	<p>Clerk</p>
<p>24/117 – Old Green Update The Clerk advised the council that there had been no further change in our insurance company’s stance, and they were still awaiting appropriate technical information from the claimant. Resolve: Clerk to add to October OPCM for further update.</p>	<p>Clerk</p>

<p>24/118 – Any Other Business The Clerk notified the council that he had be advised by the landlord of the parish office, that the rent would be increasing from 2nd October 2024. The council will therefore have to review this increase at the October OPCM as an agenda item. Resolve: Clerk to add to the October OPCM agenda.</p>	Clerk
<p>24/119 - Confirmation of date and time of next meeting</p> <p>There will be an Ordinary Parish Council Meeting held on Tuesday 1st October 2024 at 7.30pm in the Sports Pavilion</p> <p>There being no further business, the meeting closed at 9.50pm</p> <p>Signed _____ Date _____</p>	